



# **BUILDING FOR SUCCESS**

*Navigating the Illinois Procurement Gateway*



Presented by the State of Illinois Chief Procurement Office for  
General Services  
*March 9, 2026*



Please remain muted  
for the duration of  
the webinar



# HOUSEKEEPING RULES

# WELCOME AND INTRODUCTIONS

*Navigating the Illinois Procurement Gateway*

**Presented by the State of Illinois Chief Procurement Office  
for General Services**

# Navigating the Illinois Procurement Gateway



# Illinois Procurement Gateway (IPG)

## ▶ **What is the IPG?**

- ▶ The Illinois Procurement Gateway is a vendor registration portal that allows vendors to get pre-registered to do business with the State.

## ▶ **Who utilizes the IPG?**

- ▶ We encourage all vendors to get registered in the IPG. This includes corporations, LLC's, Sole Proprietors, prime contractors, prime and subcontractors as well as subcontractors only.
- ▶ All vendors that are registered in the Small Business Set-Aside Program, are approved through the IPG.

# Illinois Procurement Gateway (IPG)

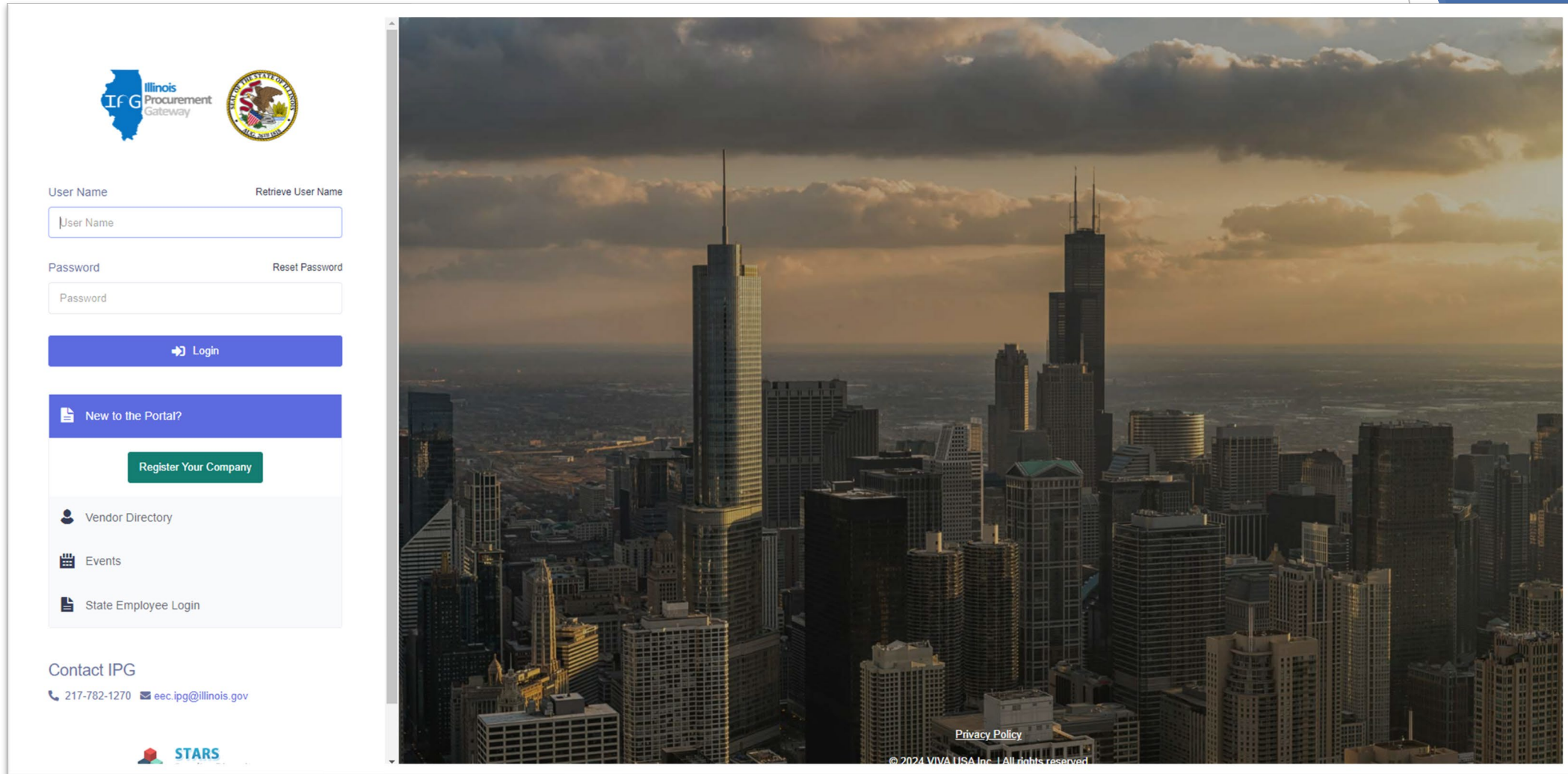
## ▶ **What is the benefit?**

- ▶ The system allows a vendor to work with members of our Help Desk to ensure that all required fields, forms and certifications have been completed accurately. If corrections are needed, we will return the application to the vendor to make the necessary changes.
- ▶ Financial Disclosures
- ▶ Small Business Set-Aside Program
- ▶ Once an application has been accepted, your registration is good for 365 days.


# Things you'll need...

- ▶ Tax ID (FEIN) or Social Security Number for Sole Proprietors
- ▶ Most recent State of Illinois tax return
- ▶ Board of Elections registration number (if applicable)
- ▶ IDHR (Illinois Department of Human Rights) number (if applicable)
- ▶ Secretary of State registration number (if applicable)
- ▶ Name of all parent businesses and their percent ownership
- ▶ Name of all owners (people) and their percent ownership
- ▶ List of applicable NIGP codes (searchable from within form)

# Illinois Procurement Gateway (IPG)



**IPG** Illinois Procurement Gateway



User Name [Retrieve User Name](#)

Password [Reset Password](#)

[Login](#)

[New to the Portal?](#)


[Register Your Company](#)

- [Vendor Directory](#)
- [Events](#)
- [State Employee Login](#)

Contact IPG

217-782-1270 [eec.ipg@illinois.gov](mailto:eec.ipg@illinois.gov)

[Privacy Policy](#)

 STARS

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# Initial Registration/Sign Up

## Initial Registration / Sign up

The registration process with the State of Illinois involves 2 steps:

- Step 1: Create an Account to setup a User Name and password.
- Step 2: Log in to your account to complete and submit your Illinois Vendor Registration.



Please fill in the information below. The process to create a User Name and password for your account takes only a couple of minutes and all information can be updated at any time. Once you create an account you will be automatically directed to the start of the Illinois Vendor Registration form.

**Important Note:** Having an account does not mean you are registered, it means you have a User Name and password. To ensure you are registered in the Illinois Procurement Gateway, please click on [Registered Vendor Directory](#) and search for your Business Name. **If your company does not appear in the search results, then you are not registered as a vendor in the Illinois Procurement Gateway and need to complete an Illinois Vendor Registration.**



If you already have an Account, but you have forgotten the User Name or Password, you can retrieve your User Name and reset your Password [here](#). If you have questions, you can check with **Customer Service** before creating a User Name and Password.

### Overview

User Name \*

[Check Availability](#)

Choose Password \*

(Passwords should have a minimum of 8 characters and a maximum of 15 characters, with at least one upper case letter, one lower case letter and one number).

Retype Password \*

Business Name \*

[Check Availability](#)

DBA Name

# Dashboard



Hi, Training Vendors



Dashboard

Registration History

Support

Dashboard | Dashboard

SUPPORT

## New Registration In Process

There is currently no new registration in process, click below to start a new registration

[Start New Registration](#)

## Notifications

[See More](#)



### Registration Confirmation – IPG Supplier Diversity Portal

Dear Training Vendors, Thank you for registering your company with the new Supplier Diversity Portal. Please update your company profile in the portal...

9/25/2024 11:31:00 AM

## Support



### Looking for Support? We are here to Help You!

- Email us at ([eec.ipg@illinois.gov](mailto:eec.ipg@illinois.gov)).
- Submit Questions through [Support Form](#)
- Call us at **217-782-1270**
- Read Manuals & Watch Trainings in the [Help Center](#)

# General Information

General Information | Home - General Information

Dashboard

New Registration

- General Information
- NIGP Information
- Ownership Information
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  - Form B. Additional Information
  - Form C. Small Business Set-Aside Program
  - Form D. Department of Human Rights (DHR)
  - Form E. Authorized to do Business in Illinois
  - Form F. Certifications
  - Form G. Board of Elections (BOE)
  - Form H. Iran Disclosure
  - Form I. Financial Disclosure & Conflicts of Interest
- Summary & Submit

Registration History

Support

All questions marked with \* are mandatory for submission

### Overview

Business Name \*

DBA Name

Tax ID Type \*

Federal Employer ID Number \*

### Corporate Headquarters

Country \*

Company Address 1 \*

Address 2

City \*

County

# NIGP Information

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Registration History

Support

NIGP Information | Home - NIGP Information

All questions marked with \* are mandatory for submission.  
Click the Add New button to add NIGP code(s) to the list that represent the products and/or services provided by the business. \*Search for codes by code number or keyword. If multiple code lists are available, you can change the selected list in the drop down list under the search box.\*

### NIGP Codes

Browse Codes

Add New

NIGP Code	Actions
* <input type="text"/>	Save

# Ownership Information

Dashboard

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Ownership Information | Home - Ownership Information

All questions marked with \* are mandatory for submission

### Ownership Information

Company Type \* 

Save & Continue

# Business Information

Legacy Supplier Section Docs

Dashboard

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Registration History

Support

## A. Business Information



**Prime only:** All forms A-I must be completed

**Prime & Subcontractor:** All forms A-I must be completed.

**Subcontractor only:** Not eligible to use IPG Registration number for direct contracts, bids or proposals.

**Note:** This option may not be selected by Small Business Set-Aside program participants or applicants. You must select one of the above options to submit your registration.

1. Your Business is registering as a\*

Prime  Prime & Subcontractor  Subcontractor

Select ONE of the options above:

2. Name of CEO/Business Owner\*

3. Annual Sales/Gross Receipts\*

Enter value (in USD) for most recently completed fiscal year.

4. When was your Business Established?\*

Enter date in MM/DD/YYYY format. If day is unknown, use the first of the month, e.g.05/01/2006.

5. In what ILLINOIS County(ies) are you conducting Business?\*

- The business conducts business statewide
- The business conducts business in one or more counties
- The business is not currently conducting business in the state

6. Contact Person for this Vendor Registration\*

Enter first and last names:

# Additional Information

Dashboard

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Registration History

Support

Form B. Additional Information | Home - Form B. Additional Information

All questions marked with \* are mandatory for submission

## B. Additional Information

1. How did you learn about the Illinois Procurement Gateway? (Select ALL that apply)\*

- Business Enterprise Program (BEP)/ Veterans Business Program (VBP)
- Chief Procurement Officer (CPO)
- Illinois Comptrollers Smart Business Illinois Program
- Internet/Facebook
- Marketing Brochure or Postcard
- Procurement Technical Assistance Center (PTAC)
- Small Business Administration (SBA)
- Small Business Development Center (SBDC)
- Small Business Set-Aside Program (SBSP)
- State Agency
- State University
- Veterans Affairs
- Trade Show or Seminar
- Other Government Agency
- Other

# Small Business Set-Aside Program

Dashboard

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Form D. Department of Human Rights (DHR)

Form E. Authorized to do Business in Illinois

Form F. Certifications

Form G. Board of Elections (BOE)

Form H. Iran Disclosure

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Summary & Submit

Registration History

Support

All questions marked with \* are mandatory for submission

## C. Small Business Set-Aside Program

Legacy Supplier Section Docs

A "small business" means one that is independently owned and operated, is not dominant in its field of operation and meets the required size status and sales limitations.

A business is considered "not dominant in its field of operation" if it doesn't exercise a controlling or major influence in a kind of activity in which the number of business concerns are primarily engaged.

When computing the size of a bidder, annual sales and receipts of the bidder and all of its affiliates shall be included.

Limitations:

(1) No wholesale business is a small business if its annual sales for its most recently completed fiscal year exceeds \$13,000,000;

(2) No retail business or business selling services is a small business if its annual sales exceed \$8,000,000;

(3) No construction business is a small business if its annual sales and receipts exceed \$14,000,000;

(4) No manufacturing business is a small business if it employs more than 250 persons.

Businesses desiring to qualify under any combined categories must also submit a notarize detailing the dollar component of each category.

For example, if you are both a wholesaler and retailer, the combined wholesale and retail annual sales for the latest year of tax filing shall not exceed \$21,000,000.

The retails component shall not exceed \$8,000,000 and the wholesale component shall not exceed \$13,000,000.

If your business is new and has not filed Federal or State income taxes previously, a notarized statement is required and shall include the following information: name of business, date business was established and /or date of incorporation, confirmation that your company is based in Illinois and total gross sales to date.

Even if total gross sales to date are zero, it must be mentioned in the statement. Manufacturers must also include the number of employees in the statement.

If your business is currently registered in the Small Business Set-Aside Program (SBSP) and wants to re-qualify, select the appropriate option below to download and attach an SBSP Re-Qualification Statement instead of providing a Federal Tax and State tax return or IL941 (if you are a manufacturer).

1. Would you like to apply or requalify for the Small Business Set Aside Program\*?

No

Yes - My business is already registered in this program and I would like to re-qualify

Yes - My business is NOT currently registered in this program and I would like to apply

Save & Continue

# Small Business Set-Aside Re-Qualification

## C. Small Business Set-Aside Program

Legacy Supplier Section Docs

A "small business" means one that is independently owned and operated, is not dominant in its field of operation and meets the required size status and sales limitations. A business is considered "not dominant in its field of operation" if it doesn't not exercise a controlling or major influence in a kind of activity in which the number of business concerns are primarily engaged. When computing the size of a bidder, annual sales and receipts of the bidder and all of its affiliates shall be included.

Limitations:

- (1) No wholesale business is a small business if its annual sales for its most recently completed fiscal year exceeds \$13,000,000;
- (2) No retail business or business selling services is a small business if its annual sales exceed \$8,000,000;
- (3) No construction business is a small business if its annual sales and receipts exceed \$14,000,000;
- (4) No manufacturing business is a small business if it employs more than 250 persons.



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The retails component shall not exceed \$8,000,000 and the wholesale component shall not exceed \$13,000,000.

If your business is new and has not filed Federal or State income taxes previously, a notarized statement is required and shall include the following information: name of business, date business was established and /or date of incorporation, confirmation that your company is based in Illinois and total gross sales to date.

Even if total gross sales to date are zero, it must be mentioned in the statement. Manufacturers must also include the number of employees in the statement.

If your business is currently registered in the Small Business Set-Aside Program (SBSA) and wants to re-qualify, select the appropriate option below to download and attach an SBSA Re-Qualification Statement instead of providing a Federal Tax and State tax return or IL941 (if you are a manufacturer).

1. Would you like to apply or requalify for the Small Business Set Aside Program\*

- No
- Yes - My business is already registered in this program and I would like to re-qualify
- Yes - My business is NOT currently registered in this program and I would like to apply

SBSA Re-Qualification Statement\*

Choose file

Browse

Upload

2/22 sbsp re-qualification statement.docx

File size should not exceed 28 MB.

# SBSA Application

## C. Small Business Set-Aside Program

Legacy Supplier Section Docs

If your business is new and has not filed Federal or State income taxes previously, a notarized statement is required and shall include the following information: name of business, date business was established and /or date of incorporation, confirmation that your company is based in Illinois and total gross sales to date.

Even if total gross sales to date are zero, it must be mentioned in the statement. Manufacturers must also include the number of employees in the statement.

If your business is currently registered in the Small Business Set-Aside Program (SBSP) and wants to re-qualify, select the appropriate option below to download and attach an SBSP Re-Qualification Statement instead of providing a Federal Tax and State tax return or IL941 (if you are a manufacturer).

1. Would you like to apply or requalify for the Small Business Set Aside Program\*  No
- Yes - My business is already registered in this program and I would like to re-qualify
- Yes - My business is NOT currently registered in this program and I would like to apply

Business Category In the text field, identify your business' category by entering one or more of the following: Wholesale, Retail/Service, Construction, or Manufacturing.\*

Wholesale  Retail/Service  Construction  Manufacturing

Choose the applicable business categories

REQUIRED TAX DOCUMENTS: Upload a copy of the page(s) showing total annual gross sales for the company from your latest Federal income tax return, and the page showing an Illinois address from your most recent Illinois Income Tax Return. In addition, manufacturers are required to submit the latest year's Form IL-941 (Illinois Withholding Income Tax Return) showing the number of Forms W-2 and 1099 issued. If you have not filed federal or state income tax returns, upload the notarized statement described in the instructions at the very top of this form. Tax forms are also required for any parent entity(ies) and other affiliated businesses of the parent entity(ies).\*

Choose file

Browse

Upload

File size should not exceed 28 MB.

Save & Continue



# Department of Human Rights

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Form D. Department of Human Rights (DHR) | Home - Form D. Department of Human Rights (DHR)

All questions marked with \* are mandatory for submission

### D. Department of Human Rights (DHR)

[Legacy Supplier Section Docs](#)

If the vendor employed fifteen or more full-time employees at any time during the past year, it should have a current Illinois Department of Human Rights (IDHR) Public Contract Number. Vendor should provide the total number of employees and then select the appropriate box that pertains to the business. If the vendor is required to register with IDHR, the vendor should enter the Public Contract Number and Expiration Date. If the vendor does not have an IDHR Public Contract Number, the Vendor may obtain an application form by:

Telephone: Call the IDHR Public Contracts Unit at (312) 814-2431 between Monday and Friday, 8:30 AM - 5:00 PM, Central Time. (TDD (312) 263-1579).

Internet: You may download the form from the Department of Human Rights' website

Mail: Write to the Department of Human Rights, Public Contracts Unit, 100 West Randolph Street, Suite 10-100, Chicago, IL60601.

1. Highest number of employees (including full and part time employees) at any time during the past year **i\***

2. Select the DHR Status of your Business\*

My Business had 15 or more employees at any time within the past year

My Business is not required to have a DHR number because all of our employees are wholly outside US

My business is not required to have a DHR Number because we had fewer than 15 employees at all times within the past year

[Save & Continue](#)

# Authorized to do Business in Illinois

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All questions marked with \* are mandatory for submission

## E. Authorized to do Business in Illinois

Legacy Supplier Section Docs

A vendor must be a duly constituted legal entity prior to submitting a bid or offer and must be authorized to transact business or conduct affairs in Illinois prior to executing a contract. Vendor should select the option that represents their business. If selection requests additional information, vendor should provide the explanation or upload the document with their explanation. For information on registering to conduct business in Illinois, please contact the Illinois Secretary of State's Department of Business Services or your home county clerk. Secretary of State - Department of Business Services For certified copies and copy requests for corporations, please call 217-782-6875. For certified copies and copy requests for LLCs, LPs and LLPs, please call 217-524-8008.

Is your Business Registered and Authorized to do business in Illinois?\*

Yes - registered and in good standing with the Illinois Secretary of State

No - not required to register with the Illinois Secretary of State - Sole Proprietor or General Partnership

No - not required to register with the Illinois Secretary of State - Other

Save & Continue

# Certifications

## F. Certifications

These certifications are required by law in order to do business with a State agency or university. These certifications will be incorporated into any contract that you may receive and will be relied upon by the State agency or university. The vendor is under a continuing obligation to remain in compliance and report any non-compliance. As part of each certification, vendor acknowledges and agrees that should vendor provide false information, or fail to be or remain in compliance with these Certification requirements, one or more of the following sanctions may apply:



- a. any contract may be void by operation of law,
  - b. the Chief Procurement Officer may void any contract, and
  - c. the vendor and its subcontractors may be subject to one or more of the following: suspension, debarment, denial of payment, civil fine, or criminal penalty.
- Identifying a sanction or failing to identify a sanction in relation to any of the specific certifications does not waive imposition of other sanctions or preclude application of sanctions not specifically identified.

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1. Vendor certifies it is not prohibited by federal agencies pursuant to a United States Department of Homeland Security Binding Operational Directive due to cybersecurity risks. 30 ILCS 500/25-90\*

Yes  No

2. This applies to individuals, sole proprietorships, general partnerships, and single member LLCs, but is not otherwise applicable. Vendor certifies he/she is not in default on an educational loan. 5 ILCS 385/3\*

Yes  No  N/A

3. Vendor certifies that it has reviewed and will comply with the Department of Employment Security Law (20 ILCS 1005/1005-47) as applicable\*

Yes  No

4. Vendor certifies it has neither been convicted of bribing or attempting to bribe an Officer or Employee of the State of Illinois or any other State, nor made an admission of guilt of such conduct that is a matter of record. 30 ILCS 500/50-5\*

Yes  No

5. If Vendor has been convicted of a felony, vendor certifies at least five years have passed since the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business. vendor further certifies that it is not barred from being awarded a contract. 30 ILCS 500/50-10\*

Yes  No



# Board of Elections

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Form G. Board of Elections (BOE) | Home » Form G. Board of Elections (BOE)

 All questions marked with \* are mandatory for submission

## G. Board of Elections (BOE)

[Legacy Supplier Section Docs](#)



If a vendor is an entity doing business for profit (i.e. sole proprietorship, partnership, corporation, limited liability company or partnership, or otherwise), and the vendor is registering in Section A, Question 1 as a prime contractor only or prime contractor and subcontractor, then it must be registered with the State Board of Elections to register in the Illinois Procurement Gateway. Contributions made by entities and persons affiliated with your business are prohibited from making political contributions to certain officeholders as well as declared candidates for those offices.

For more information about which entities and persons are considered "affiliated" with your business please see the Business Registration FAQ available on the State Board of Elections website or in the Illinois Procurement Code which is available on the General Assembly's website.

For additional information regarding State Board of Elections registration, please contact the following: Springfield Office 2329 S. MacArthur Blvd. Springfield, IL 62704 Office Hours: Monday-Friday 8:00 am - 4:30 p.m. Phone: 217-782-4141 Fax: 217-782-5959; Chicago Office 100 W. Randolph, Suite 14-100 Chicago, IL 60601 Office Hours: Monday-Friday 8:30 am - 5:00 p.m. Phone: 312-814-6440 Fax: 312-814-6485.

Vendor is under a continuing duty to update the registration as required by the "Election Code."

1. Is your Business registered with the Board of Elections (BOE)?\*

Yes - I certify my business is registered with BOE.

No - I certify my business is a non-profit or a governmental entity and therefore not required to register with BOE.

Not applicable - I selected "subcontractor only" in Section A - Question 1.

Enter the BOE registration number\*

Enter your BOE registration number

# Iran Disclosure

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Form H. Iran Disclosure | Home - Form H. Iran Disclosure

All questions marked with \* are mandatory for submission

## H. Iran Disclosure Legacy Supplier Section Docs

Each vendor must state whether the vendor or any of its corporate parents or subsidiaries, if there were business operations that involved contracts with or provisions of supplies or services to the Government of Iran, companies in which the Government of Iran has any direct or indirect equity share, consortium's or projects commissioned by the Government of Iran and:  
more than 10% of the company's revenues produced in or assets located in Iran involve oil-related activities or mineral-extraction activities; less than 75% of the company's revenues produced in or assets located in Iran involve contracts with or provision of oil-related or mineral - extraction products or services to the Government of Iran or a project or consortium created exclusively by that Government; and the company has failed to take substantial action; or the company has, on or after August 5, 1996, made an investment of \$20 million or more, or any combination of investments of at least \$10 million each that in the aggregate equals or exceeds \$20 million in any 12- month period that directly or significantly contributes to the enhancement of Iran's ability to develop petroleum resources of Iran.  
If marked "yes", the vendor should disclose all in the plain text box.

1. Do you or any of your corporate parents or subsidiaries have any business operations that must be disclosed?\*

Yes  No business operations to disclose

[Save & Continue](#)

# Financial Disclosures

Dashboard

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All questions marked with \* are mandatory for submission

## I. Financial Disclosure & Conflicts of Interest

Legacy Supplier Section Docs

Financial Disclosures and Conflicts of Interest information must be accurately completed and submitted by the prime contractor, any parent entity(ies) and any subcontractors. State agencies and universities will consider this information when evaluating individual solicitations or awarding contracts.

The requirement of disclosure of financial interests and conflicts of interest is a continuing obligation. If circumstances change and the previously submitted information is no longer accurate, disclosing entities must provide an updated form. The attached Financial Disclosure and Conflicts of Interest form must be completed if your business is 100% owned by another entity, called a "parent." If there are several layers of 100% ownership parents, then a separate form for each 100% ownership parent is required.

A. Identify the applicable entity type\*

- Publicly Traded Entity
- Privately Held Entity with more than 100 shareholders
- Foreign Entity (non-U.S.)
- Sole Proprietorship (this does not include single-member LLCs or S-Corps)
- Not-for-profit entity
- Other Privately Held Entity (i.e. LLC/partnership/privately held corporation with 100 or fewer shareholders / or other entity type not clearly identified in another option)


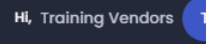


B. Is there a parent entity that owns 100% of the Business?\*

- No
- Yes

C. Instrument of Ownership or Beneficial Interest\*

- Corporate Stock (C-Corporation/S-Corporation/Professional Corporation/Service Corporation)
- Limited Liability Company Membership Agreement (Series LLC/Low-Profit Limited Liability Partnership)
- Partnership Agreement (General Partnership/Limited Partnership/Limited Liability Partnership/Limited Liability Limited Partnership)

# Summary and Submit



View Summary & Submit | Home - View Summary & Submit

## New Registration Data

(Last updated on 09/25/2024) Profile status (Pending Submission) [EXPORT TO PDF](#)

### General Information

#### Overview

BUSINESS NAME	Training Vendors	DBA NAME	
FEDERAL EMPLOYER ID NUMBER	11-1111122		

#### US Corporate Headquarters

COMPANY ADDRESS 1	Somewhere Illinois	CITY	Somewhere
COUNTY		STATE	Illinois
ZIP/POSTAL CODE	62702	COMPANY PHONE	(555) 555-5555
COMPANY FAX		COMPANY EMAIL	CPOGS.Vendor@Illinois.gov
COMPANY WEBSITE			

#### Primary Contact

CONTACT NAME	Trainor	TITLE	CEO
PHONE NUMBER	(555) 555-5555	MOBILE NUMBER	
FAX NUMBER		EMAIL	CPOGS.Vendor@Illinois.gov

- Dashboard
- New Registration
  - General Information
  - NIGP Information
  - Ownership Information
  - Form A. Business Information
  - Form B. Additional Information
  - Form C. Small Business Set-Aside Program
  - Form D. Department of Human Rights (DHR)
  - Form E. Authorized to do Business in Illinois
  - Form F. Certifications
  - Form G. Board of Elections (BOE)
  - Form H. Iran Disclosure
  - Form I. Financial Disclosure & Conflicts of Interest
  - Summary & Submit
- Registration History
- Support

# Submission

Dashboard

New Registration

- General Information
- NIGP Information
- Ownership Information
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  - Form I. Financial Disclosure & Conflicts of Interest
- Summary & Submit

Registration History

Support

### Submit New Registration

Name \*

Organization \*

Title \*

Date \*

I am submitting this form with information that I understand to be correct and accurate.

I confirm that all information and attachments provided are current.

Signature \*

Sign above

# Submission Success

Supplier profile submitted successfully.

[View Summary & Submit](#)

[Home](#) • [View Summary & Submit](#)

**New Registration Data** (Last updated on 09/25/2024)

**Profile (Submitted on 09/25/2024)**

# Registration History

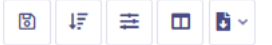
Dashboard

Registration History

Support

Registration History | Home » Registration History

Results: 1



IPG Number	Supplier Name	Contact Name	Type	Status	Action	Submit Date	Review Date	Expiration Date	Registering As	SBSP
IPG-0660328	Training Vendors	Trainer	State of Illinois Vendor Registration	Active (Accepted)	New	09/25/2024	09/25/2024	09/26/2025	Prime	Yes



25 1 of 1

# IPG Active Registered Vendor Disclosures

STATE OF ILLINOIS  
IPG ACTIVE REGISTERED VENDOR DISCLOSURE  
(formerly named FORMS B)

BidBuy Reference #: [Click here to enter text.](#) Procurement/Contract #: [Click here to enter text.](#)

**\*\* STOP and READ THIS \*\*** You may only submit this form if you have an **ACTIVE (unexpired and approved)** registration in the Illinois Procurement Gateway.

This IPG Active Registered Vendor Disclosure may be used when responding to an Invitation for Bid (IFB) or a Request for Proposal (RFP) if the vendor is registered in the Illinois Procurement Gateway (IPG) and has an active State of Illinois Vendor Registration Number. The IPG assigns each vendor a unique State of Illinois Vendor Registration Number and expiration date upon the Chief Procurement Office's acceptance of the vendor's IPG application.

If a vendor does not have an active State of Illinois Vendor Registration Number, then the vendor must complete and submit Vendor Disclosure (formerly named Forms A) with their response. Failure to do so may render the submission non-responsive and result in disqualification.

Please read this entire section and provide the requested information as applicable. All parts in the IPG Active Registered Vendor Disclosure must be completed in full and submitted along with the vendor's bid, offer, or response.

**1. Certification of Illinois Procurement Gateway Registration**

My business has an active State of Illinois Vendor Registration Number.

To ensure that you have an active registration in the IPG, search for your business name in the IPG Registered Vendor Directory. If your company does not appear in the search results, then you do not have an active IPG registration.

State of Illinois Vendor Registration Number: [Click here to enter text.](#)

IPG Expiration Date: [Click here to enter text.](#)

**2. Certification Timely to this Solicitation or Contract**

Vendor certifies it is not barred from having a contract with the State based upon violating the prohibitions related to either submitting/writing specifications or [providing assistance](#) to an employee of the State of Illinois by reviewing, drafting, directing, or preparing any invitation for bids, a request for proposal, or request of information, or similar assistance (except as part of a public request for such information). 30 ILCS 500/50-10.5(e).

Yes  No

**3. Disclosure of Lobbyist or Agent** (Complete only if bid, offer, or contract has an annual value over \$100,000)

Is your company or parent entity([ies](#)) represented by or do you or your parent entity([ies](#)) employ a lobbyist required to register under the Lobbyist Registration Act (lobbyist must be registered pursuant to the Act with the Secretary of State) or an agent who has communicated, is communicating, or may communicate with any State officer or employee concerning the bid or offer? If yes, please identify each lobbyist and agent, including the name and address below.  Yes  No

If yes, please identify each lobbyist and agent, including the name and address below. If you have a lobbyist that does not meet the criteria, then you do not have to disclose the lobbyist's information. Additional rows may be inserted into the [table](#) or an attachment may be provided if needed.

STATE OF ILLINOIS  
IPG ACTIVE REGISTERED VENDOR DISCLOSURE  
(formerly named FORMS B)

Name	Address	Relationship to Disclosing Entity
<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>

Describe all costs/fees/compensation/reimbursements related to the assistance provided by each representative lobbyist or other agent to obtain this Agency contract: [Click here to enter text.](#)

**4. Disclosure of Current and Pending Contracts**

Complete only if: (a) your business is for-profit and (b) the bid, offer, or contract has an annual value over \$100,000. Do not complete if you are a not-for-profit entity.

Yes  No. Do you have any contracts, pending contracts, bids, proposals, subcontracts, [leases](#) or other ongoing procurement relationships with units of State of Illinois government?

If "Yes", please specify below. Additional rows may be inserted into the table or an attachment in the same format may be provided if needed.

Agency	Project Title	Status	Value	Contract Reference/P.O./Illinois Procurement Bulletin #
<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>
<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>	<a href="#">Click here to enter text.</a>

**5. Signature**

As of the date signed below, I certify that:

- My business' information and the certifications made in the Illinois Procurement Gateway are truthful and accurate.
- The certifications and disclosures made in this IPG Active Registered Vendor Disclosure are truthful and accurate.

This IPG Active Registered Vendor Disclosure is signed by an authorized officer or employee on behalf of the bidder, offeror, or vendor pursuant to Sections 50-13 and 50-35 of the Illinois Procurement Code, and the affirmation of the accuracy of the financial disclosures is made under penalty of perjury.

This disclosure information is submitted on behalf of:

Vendor Name: [Click here to enter text.](#)

Phone: [Click here to enter text.](#)

Street Address: [Click here to enter text.](#)

Email: [Click here to enter text.](#)

City, State, Zip: [Click here to enter text.](#)

Vendor Contact: [Click here to enter text.](#)

Signature: \_\_\_\_\_

Date: [Click here to enter text.](#)

Printed Name: [Click here to enter text.](#)

Title: [Click here to enter text.](#)

# IPG Help Desk

[IPG.Illinois.gov](http://IPG.Illinois.gov)

217-782-1270

[EEC.IPG@Illinois.gov](mailto:EEC.IPG@Illinois.gov)

# TAPS

**Tuesday Afternoon Procurement Series**

[CPOGS.Vendor@Illinois.gov](mailto:CPOGS.Vendor@Illinois.gov)

# DIVERSITY AND STRATEGIC DEVELOPMENT

## PROGRAMS

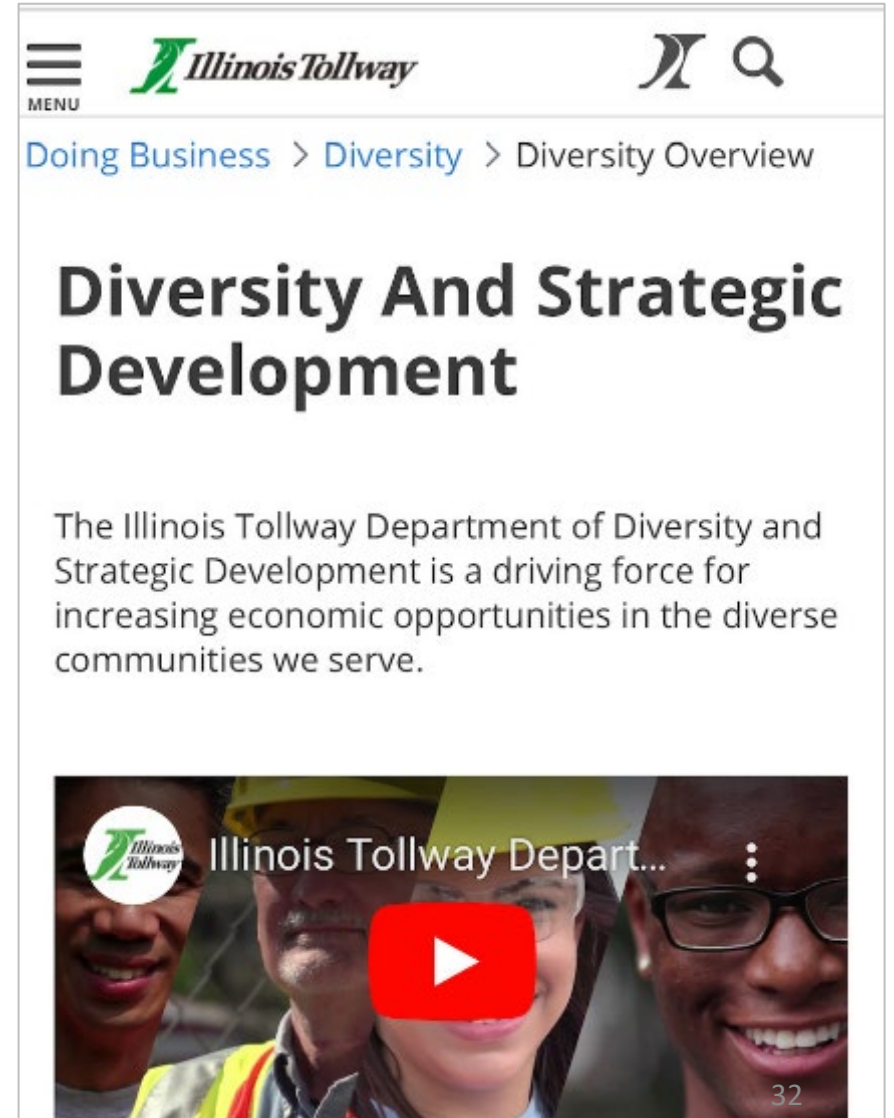
- Business assistance
- Mentoring and training
- Construction industry training and hiring opportunities

## INITIATIVES

- Virtual outreach sessions
- Training webinars
- Contracting opportunity emails

## REGISTER FOR TOLLWAY DIVERSITY ALERTS!

[lperez@getipass.com](mailto:lperez@getipass.com)



The screenshot shows the Illinois Tollway website's Diversity and Strategic Development page. At the top, there is a navigation bar with the Illinois Tollway logo, a search icon, and a menu icon. Below the navigation bar, the breadcrumb trail reads "Doing Business > Diversity > Diversity Overview". The main heading is "Diversity And Strategic Development". Below the heading, there is a paragraph of text: "The Illinois Tollway Department of Diversity and Strategic Development is a driving force for increasing economic opportunities in the diverse communities we serve." At the bottom of the screenshot, there is a video player showing a group of diverse people wearing hard hats, with a red play button in the center. The video title is "Illinois Tollway Depart...".

 @ILTollway

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**SOCIAL MEDIA**



**THANK YOU**

