



BUILDING FOR SUCCESS

How to Do Business with the Tollway: Goods and Services

Presented by Illinois Tollway Procurement
April 27, 2026



Please remain muted
for the duration of
the webinar

Questions can be
submitted via the
chat box and will be
answered during the
Q&A portion



HOUSEKEEPING RULES

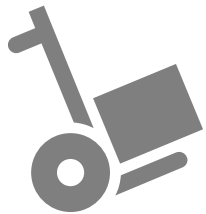
WELCOME AND INTRODUCTIONS

How To Do Business with the Tollway: Goods and Services

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Procurement – Goods and Services

The Illinois Tollway's Procurement Department for Goods and Services currently maintains over 400 contracts valued at more than \$1 billion for all the non-construction Goods and Services the Tollway utilizes on a daily basis.



Goods are commodities. Some examples include: Rock Salt, Roadway Materials, Vehicles, Office Supplies, and Software Licenses to name a few!



Services include: IT Consulting Services, Repair Services, Job Order Contracting, and Safe Repair.



Procurement – Goods and Services

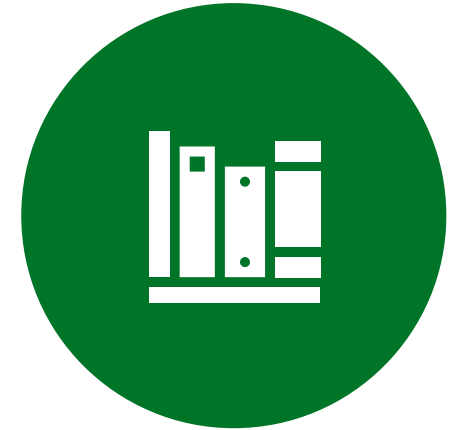
Goods and Services conducts our procurements with the guidance of:



ILLINOIS PROCUREMENT
CODE (30 ILCS 500)



JOINT COMMITTEE ON
ADMINISTRATIVE RULES



ILLINOIS TOLLWAY POLICIES
AND PROCEDURES



Procurement – Goods and Services

With that guidance, Goods and Services utilizes the following procurement approaches to conduct our competitive procurements:



INVITATION FOR BIDS (IFB)
AWARDED TO LOWEST
RESPONSIBLE AND RESPONSIVE
BIDDER



REQUEST FOR PROPOSALS (RFP)
AWARDED TO VENDOR THAT PROVIDES THE
OVERALL BEST VALUE AND INCLUDES
TECHNICAL CRITERIA IN ADDITION TO PRICE



**SMALL PURCHASE – REQUEST
FOR QUOTE (RFQ)**
PROCUREMENTS LESS THAN SMALL
PURCHASE THRESHOLD (\$100,000)



Small Business Set-Aside Program

How does the program work?

- Over 600 product and service categories at any dollar amount (CPO Notice #2024.10)
- Procurements less than small purchase threshold (currently \$100,000) – most products or services qualify

What is a “Small Business”?

- One that is independently owned and operated, headquartered in Illinois, and meets the required size status and the following sales limitations:
 - ❖ No WHOLESALE business can exceed \$13 million in annual sales
 - ❖ No RETAIL business can exceed \$8 million in annual sales and receipts
 - ❖ No CONSTRUCTION business can exceed \$14 million in annual sales and receipts
 - ❖ No MANUFACTURING business can employ more than 250 persons

Firms are listed in the small business database on the Illinois Procurement Gateway (IPG)

- Annual registration in IPG along with submittal of the company’s annual report is required.



Illinois Procurement Gateway (IPG)

The Illinois Procurement Gateway (IPG) is the centralized repository for IPG Active Registered Vendor Disclosure forms (formerly known as Forms B).

- ❖ The website can be found at: <https://ipg.illinois.gov>.
- ❖ Registration must occur on a yearly basis.
- ❖ Vendor must have an Active, Approved (not Submitted or Pending) registration at the time of bid if they submit the IPG Active Registered Vendor Disclosure forms.
- ❖ Registration interfaces to BidBuy. Vendors may go to BidBuy and complete their registration once they are registered with the IPG.
- ❖ Login is required for detailed information; however, without logging in, one can still see some items like small business registrations.



BidBuy is the State of Illinois' e-Procurement System, utilized by the agencies under the Chief Procurement Officer of General Services.

The website can be found at:
www.bidbuy.illinois.gov.

The Tollway is required to utilize BidBuy for all procurements.

Currently, the Tollway is only accepting electronic bids through BidBuy. Paper bids and bids via fax or email are not accepted.

Procurement opportunities and awards are listed for the Public to view on the BidBuy website (no login is required).

Bidders must register in BidBuy to submit Bids/Offer to the Tollway.

- Listing of Goods and Services Contracts
- Goods and Services Buying Plan
- As-read Solicitation Results



What are you looking to do?

Q Search

Log in / Sign Up

Doing Business / Goods and Services

Goods and Services

All Illinois Tollway purchases are done in compliance with the Illinois Procurement Code.

Non-construction supplies and services are procured under the rules of the Joint Committee on Administrative Rules (JCAR). Construction procurements are completed under the rules of the Illinois Department of Transportation or the Illinois Capital Development Board.

[Frequently Asked Questions](#)

[Related Links](#)



Required Documents For Bid Submissions for Goods and Services Solicitations




Bidders must refer to the specific solicitation documents for a complete listing of all documents required to be returned with their bid or proposal. Bidders must complete, sign, and upload all required documents with their Quote in BidBuy to be considered responsive. Below is a sample listing of typically-required documents:

Documents Required for IFBs and RFPs:	Documents which May be Required Depending on Solicitation Requirements:
Completed, Signed Contract	BEP / VOSB Utilization Plan (if applicable)
Completed, Signed Offer	Redacted copy of Bid (if applicable)
Vendor Disclosure Forms (formerly known as FORMS A)	Exceptions to Solicitation Contract Terms and Conditions (if applicable)
IPG Active Registered Vendor Disclosure (formerly known as FORMS B - Bidder must have a valid IPG Registration Number to Submit IPG Active Registered Vendor Disclosure)	References (if applicable)
Board of Elections Registration	Bid or Performance and Payment Bond(s) (if applicable)

Avoid Common Mistakes!



 Read solicitations in detail and include all required forms, documents, and registrations.

 Complete required Financial Disclosures and Conflicts of Interest forms, Standard Certifications, and TIN Page (either Vendor Disclosure (formerly FORMS A) or IPG Active Registered Vendor Disclosure (formerly FORMS B) must be submitted).

 Ensure all registrations with the SOS, BOE, and IDHR are valid and up-to-date.

 If solicitation contains a BEP and/or a Veteran goal, a U-Plan must be submitted.

 For RFPs, please ensure to follow specific instructions in the solicitation on how to submit pricing and maintain confidentiality.

 Ensure your company does not have any delinquent debt with the state! If you have delinquent debt, ensure to either pay it or establish a payment plan with the Agency.

 Submit early to allow time to troubleshoot any issues with Tollway Procurement and/or the BidBuy Vendor Help Desk. Late bids/offers are not accepted.



Questions?

- **Tollway-Specific Questions?**
 - Contact the Solicitation Contact for each individual solicitation.
- **BidBuy System-Specific Questions?**
 - BidBuy Vendor Help Desk
 - il.bidbuy@Illinois.gov
 - 866-455-2897



QUESTIONS

Presented on April 27, 2026

DIVERSITY AND STRATEGIC DEVELOPMENT

PROGRAMS

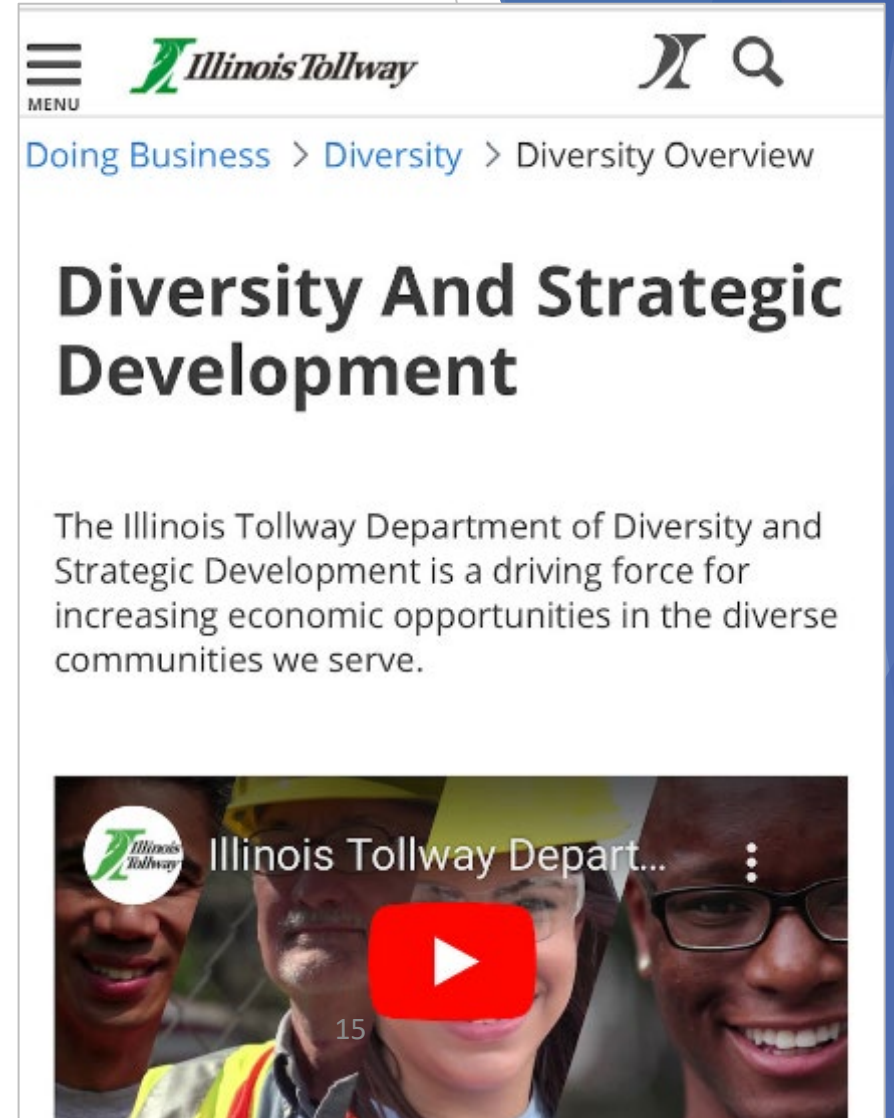
- Business assistance
- Mentoring and training
- Construction industry training and hiring opportunities

INITIATIVES

- Virtual outreach sessions
- Training webinars
- Contracting opportunity emails

REGISTER FOR TOLLWAY DIVERSITY ALERTS!

lperez@getipass.com



The screenshot shows the Illinois Tollway website's Diversity and Strategic Development page. At the top, there is a navigation bar with the Illinois Tollway logo, a search icon, and a menu icon. Below the navigation bar, the breadcrumb trail reads "Doing Business > Diversity > Diversity Overview". The main heading is "Diversity And Strategic Development". Below the heading, there is a paragraph of text: "The Illinois Tollway Department of Diversity and Strategic Development is a driving force for increasing economic opportunities in the diverse communities we serve." At the bottom of the screenshot, there is a video player showing a group of diverse people wearing hard hats, with the Illinois Tollway logo in the top left corner of the video frame.

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SOCIAL MEDIA



THANK YOU

