



Record of Meeting | February 15, 2018

The Illinois State Toll Highway Authority (the “Tollway”) held the regularly scheduled Customer Service & Planning Committee Meeting on Thursday, February 15, 2018 in the Boardroom of Tollway Headquarters in Downers Grove, Illinois. The Meeting was held pursuant to By-Laws of the Tollway upon call and notice of the Meeting executed by Chairman Robert J. Schillerstrom and posted in accordance with the requirements of the Illinois *Open Meetings Act*. The Meeting was open to the public.

[Bolded entries indicate issues which may require follow-up to present or report to Directors.]

Call to Order / Pledge of Allegiance / Roll Call

Committee Chair Bob Schillerstrom called the Meeting to order at approximately 1:00 p.m. inviting attendees to rise and join in the Pledge of Allegiance. Chairman Schillerstrom then asked the Board Secretary to call the roll, those Directors present and absent being as follows:

Committee Members Present:
Committee Chair Bob Schillerstrom
Director Jim Banks
Director Craig Johnson

Committee Members Not Present:
Director Neli Vazquez Rowland

The Board Secretary declared a quorum present.

Public Comment

Committee Chair Schillerstrom then opened the floor for public comment. No public comment was offered.

Committee Chair’s Items

Item 1: Approval of the Minutes of the Regular Customer Service & Planning Committee Meeting held on December 14, 2017.

Committee Chair Schillerstrom called for a motion to approve **Committee Chair’s Item 1**, the Minutes of the regular Customer Service & Planning Committee meeting held on December 14, 2017, as presented. Director Banks made a motion for approval; seconded by Director



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Johnson. Committee Chair Schillerstrom asked if there are any questions, concerns or requests for amendment. Hearing nothing, Committee Chair Schillerstrom called for a vote. The motion was PASSED unanimously.

Items for Consideration

Procurement

Item 1: Award of Contract 17-0043 to RSM US LLP for the purchase of Workforce Analysis Consulting Services (Phase III) in an amount not to exceed is \$266,960.00 (Order Against CMS Master Contract).

Chairman Schillerstrom called for a motion to approve placement of **Procurement Item 1** on the February Board of Directors meeting agenda with the Committee's recommendation for approval by the Board. Director Banks made a motion for approval; seconded by Chairman Schillerstrom. Chairman Schillerstrom asked if there are any questions, concerns or requests for discussion. Hearing nothing, Chairman Schillerstrom called for a roll call, the vote of yeas and nays being as follows:

Yeas: Director Banks, Chairman Schillerstrom, Director Johnson (3)

Nays: None (0)

The motion was PASSED.

Adjournment

There being no further business before the Committee, Chairman Schillerstrom called for a motion to adjourn. Director Johnson made a motion to adjourn; seconded by Director Banks. Committee Chair Schillerstrom called for a vote. The motion was PASSED unanimously.

The Meeting was adjourned at approximately 1:04 p.m.

Minutes taken by: Christi Regnery
Christi Regnery
Board Secretary
Illinois State Toll Highway Authority