

**Illinois State Toll Highway Authority  
Minutes of the  
Finance-Administration Committee Meeting**

**April 29, 2010**

The Illinois State Toll Highway Authority held a Finance-Administration Committee Meeting on Thursday, April 29, 2010 at approximately 9:05 a.m. at the Central Administration Building in Downers Grove, Illinois. Directors on the Committee in attendance were as follows:

Acting Committee Chairman Maria Saldaña  
Director George Pradel  
Director Bill Morris  
Director Tom Weisner - telephone

Chair Paula Wolff advised that Committee Chairman Banks was unable to attend the meeting, and Director Saldaña would stand in for Director Banks as Acting Committee Chairman.

Director Pradel moved to allow Director Weisner to participate via the telephone; seconded by Director Morris. The motion was approved unanimously.

Acting Committee Chairman Saldaña called the meeting to order.

Director Morris moved to approve the Minutes of the Finance-Administration Committee Meeting held on March 25, 2010; seconded by Director Pradel. The motion was approved unanimously.

Acting Committee Chairman Saldaña called upon Ed Vargas,

Acting Chief of Information Technology. Mr. Vargas gave a presentation on the Unisys Contract, which includes web, e-commerce, and interactive voice response (IVR). This program went live in June 2003. Unisys maintains and supports the Tollway's e-commerce, IVR and website information and coordinates with the Tollway's back office system. The system features allow users to update account information; manage their accounts, including viewing payment history and account summaries and adding funds to accounts; and manage their transponders, by ordering and adding new transponders to accounts, reporting lost or stolen transponders and activating prepaid transponders. The Unisys system also emails updates on low balances, expired credit cards, and account change notifications and allows violation and unpaid toll payments online.

Mr. Vargas advised that the contract is set to expire June 30, 2010. The original planning for the RFP started in 2001, but the system wasn't up and running until June 2003. Approximately 72% of the I-PASS account holders access this on-line system. This avoids the cost of the Tollway having to hire personnel to physically speak to someone to process updates on accounts. IT estimates that this system has saved approximately \$28 million in call center costs. In the course of this contract the Tollway has processed \$98 million in I-PASS account orders and replenishments, collected \$28 million in violation dollars, collected 1.7 million unpaid tolls transactions, and had over 22 million general information page hits.

The Department of Central Management Services (CMS) and the Office of Management and Budget (OMB) approved Sole Economically Feasible Source procurement for a new 3-year term after the review and justification process. The long-term planning includes RFP development during the next 6-8 months for these services. The Tollway will competitively bid, award and transition these services prior to the end of this 3-year term. This will allow the Tollway to take advantage of new technologies, including upgraded software and hardware to display and host content. The procurement details include

secure web and IVR hosting services, a 24/7 help desk, system monitoring and system backups, 99% availability Service Level Agreement (SLA), an upgraded storage area network (SAN) and continued compliance with payment card industry data security standards. The IT Department will develop the RFP.

Acting Committee Chairman Saldaña called upon Mike Colsch, Chief of Finance to present his agenda item. Mr. Colsch requested approval of the following:

Approval of Liability Insurance Policies to The Insurance Company of the State of Penn., RSUI Indemnity Company, Arch Insurance and Lexington Insurance Co. through USI Midwest in an annual amount not to exceed \$939,958.

Acting Committee Chairman Saldaña inquired if this type of coverage was the industry standard. John Hauk, Insurance Risk Manager, advised that the coverage is specialty coverage for governmental bodies, including tollways. Director Morris moved to approve the Liability Insurance Policies for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

Acting Committee Chairman Saldaña called upon Albert Murillo, Chief of Procurement, to give a presentation on the new vehicles. Mr. Murillo advised that the Tollway needs to replace 47 vehicles. The Tollway relies heavily upon its trucks, from maintenance operations to assisting patrons. The replacement criterion is 7000 engine hours; and the trucks to be replaced have an average of 10,848 hours. The current average mileage on the vehicles is 287,882 miles. The replacement vehicles are in four groups. The first group includes 11 Crew Cab Pick-Up Trucks at a contract value of \$427,090.40. These vehicles are lighter than the vehicles they will be replacing which will improve fuel economy. The Tollway anticipates a savings of \$12,000 per truck when compared to the units they are replacing.

Director Canham inquired why a Wisconsin company would be used instead of an Illinois company. Mr. Murillo advised that this was the low bid, and no company in Illinois offered these trucks at this price. Director Canham then inquired where warranty work would be done. Tom Deldin, Fleet Manager, advised that the Tollway does perform some of the warranty work, and the Tollway will be working with the company regarding the other warranty work.

The second group to be replaced is 17 Crew Cab Stake Body Flat Beds, which include arrow board and tuck under truck lift gates, for a contract value of \$609,286.46. The Tollway will also be refurbishing existing flatbeds, lift gates and arrow boards to use on these vehicles. The Tollway anticipates an annual savings of \$17,000 per truck. The third group will replace 10 Crew Cab Pick-up Channel Trucks, which have arrow board and sign racks and specially built channel baskets, for a contract value of \$881,580. The fourth group includes nine replacement H.E.L.P. Trucks, which are used for incident response in the summer from 5 a.m. – 8 p.m. and during the winter from 4 a.m. – 8 p.m., for a contract value of \$1,239,228.

Mr. Murillo then requested approval of the following:

Award of Contract 10-0090 to Badger Truck Center, Incorporated for Crew Cab Pick-ups with Liftgate and Message Boards and Cab and Chassis – 13,000 lb. with Liftgates and Arrow Boards in the amount of \$1,036,376.86.

Award of Contract 10-0091 to Prairie International Trucks, International for H.E.L.P. Truck and Cab and Chassis with Flat Bed and Channel Basket in the amount of \$2,120,808.

Director Morris moved to approve the Awards of Contracts for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

Mr. Murillo then requested approval of the following:

Renewal of Contract 09-0009 to Silk Screen Express, Incorporated for Uniforms, increasing the contract upper limit by \$80,000, from \$353,868.25 to \$433,868.25.

Director Morris moved to approve the Renewal of Contract for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

Mr. Murillo then requested approval of the following:

Award of Contract 10-0019R to Mi-Jack Products, Incorporated d/b/a Technical Services International for Hydraulic Repair in the amount of \$34,000.

Director Morris moved to approve the Award of Contract for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

Mr. Murillo then requested approval of the following:

Award of Contract 10-0040 to Intelligent Systems Services, Incorporated for Fire Alarm Inspection Services in the amount of \$37,851.

Renewal of Contract 07-0063 to Perspectives, Ltd., for Employee Assistance Program, increasing the contract upper limit by \$45,000, from \$135,036 to \$180,036.

Director Morris moved to approve Award and Renewal of Contracts for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

Acting Committee Chairman Saldaña called upon Stan Ryniewski, Chief of Business Systems, to present his items. Mr. Ryniewski requested approval of the following:

Renewal of the Contract for Transponder Packaging, Distribution and Back-end Support for IPASS Retail Program to IGOR, The Watchdog Corporation (IGOR) in the amount of \$1,067,500.

Mr. Ryniewski advised that this is the second one-year renewal of three one-year renewal options the Tollway staff is requesting. A RFP will be going out on this contract later this year.

Director Morris moved to approve Renewal of Contract for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

Acting Committee Chairman Saldaña called upon Tom Bamonte, Legal Counsel, to present his items. Mr. Bamonte requested approval of the following:

Intergovernmental Agreement with Winnebago County. Mr. Bamonte advised that the Tollway will contribute \$572,000 toward the construction of a noise abatement wall serving 22 homes along a half mile stretch along I-90 in the Rockford area.

Amendment to Outside Counsel Agreement. Mr. Bamonte advised this amendment will allow Laner Muchin Dombrow Becker Levin and Tominberg, Ltd. to continue to perform legal work on non-AFSCME collective bargaining matters, including the SEIU negotiations.

A Settlement Agreement with AFSCME. Mr. Bamonte advised this proposed settlement of a litigation matter is under the Tollway's anticipated financial exposure and avoids a possible appellate court decision that could adversely affect the Tollway and other state agencies.

Director Morris moved to approve these items for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

There being no further business, Acting Committee Chairman Saldaña called for a motion to adjourn. Director Morris moved to adjourn; seconded by Director Pradel. The motion was approved unanimously.

Meeting adjourned at approximately 10:10 a.m.

Minutes taken by: \_\_\_\_\_  
Dawn Sirianni