

**The Illinois State Toll Highway Authority
Minutes of the
Finance-Administration Committee Meeting**

March, 25, 2010

The Illinois State Toll Highway Authority held an Engineering-Planning Committee Meeting on Thursday, March 25, 2010 at approximately 8:45 a.m. at the Central Administration Building in Downers Grove, Illinois. Directors on the committee in attendance were as follows:

Chair Paula Wolff
Acting Committee Chairman Tom Weisner
Director George Pradel
Director Maria Saldaña
Director Carl Towns
Director Bill Morris

Chair Paula Wolff advised that Committee Chairman Banks was unable to attend the meeting, and Director Weisner would stand in for Director Banks as Acting Committee Chairman. Director Towns and Director Saldaña agreed to become members of the committee for this meeting.

Acting Committee Chairman Weisner called the meeting to order.

Acting Committee Chairman Weisner requested a motion to approve the Minutes of the Finance-Administration Committee Meeting held on February 25, 2010.

Director Towns moved for approval; seconded by Director Pradel. The motion was approved unanimously.

Acting Committee Chairman Weisner called upon Joe Fivelson, Acting Chief of Administration, to present his agenda item. Mr. Fivelson requested approval of the following:

A Collective Bargaining Agreement with Teamsters Local No. 700.

Mr. Fivelson requested that this item be forwarded Executive Session for discussion. Acting Committee Chairman Weisner called for a motion approving moving this item to Executive Session. Director Saldaña moved for adoption; seconded by Director Towns. The motion was approved unanimously.

Chair Wolff advised that the Board would meet to discuss this item in Executive Session, come out of Executive Session to vote on this item, and then go back into Executive Sessions to interview the potential candidate for Executive Director.

Stan Ryniewski, Chief of Business Systems, then gave a presentation on the IGOR contract. Mr. Ryniewski advised that next month Business Systems would be requesting Board approval to exercise the second renewal option provided in the contract for transponder packing, distribution and back-end support for the I-PASS Retail Program. IGOR services also include the production of weekly reconciliation reports that provide sales data and inventory of transponders and gift cards. IGOR is a certified Women Business Enterprise. Mr. Ryniewski showed the Board the actual packaging supplied by IGOR. IGOR is paid \$3.05 for each transponder distributed.

Mr. Ryniewski then gave the Board information regarding the swap-out of the oldest transponders. Of the 775 transponders in the initial test, 773 had dead batteries. Director Morris advised that all of the new transponders will have the expiration date on the transponder.

Acting Committee Chairman Weisner called upon Albert Murillo, Chief of Procurement, to present his agenda items. Mr. Murillo requested approval of the following:

Dollar Limit Increase on Contract 08-0058 to Prairie International Truck, Incorporated, for Snow Plow Trucks by \$40,254.74, from \$5,862,179.45 to \$5,902,335.19. This additional increase in price is due to CMS not being able to order before the February 2010 deadline.

Dollar Limit Increase and Extension of Contract on 08-0176 to South Berry-K & M Tire Company and Brad's Tire, Incorporated, for tires by \$50,000, from \$296,000 to \$346,000. This increase is for the purchase of additional tires and to extend the contract to November 9, 2010.

Acting Committee Chairman Weisner called for a motion approving the Dollar Limit Increase and Extension of Contract for the Consent Agenda. Director Pradel moved for adoption; seconded by Director Morris. The motion was approved unanimously.

Mr. Murillo then requested approval of the following:

Award of Contract 10-0098 to Dunbar Bank-Pak, Incorporated, for Dual Side by Side Clear Plastic Money Bags, in the amount of \$67,500.

Acting Committee Chairman Weisner called for a motion approving the Award for the Consent Agenda. Director Morris moved for adoption; seconded by Director Towns. The motion was approved unanimously.

Mr. Murillo then requested approval of the following:

Rescind Award 08-0144, Resolution 18387, to Standard Equipment Company for Vehicle Cab and Chassis with Sweeper in the amount of \$192,209. This contract has been terminated by Central Management Services, at the Tollway's request, due to the vendor's inability to deliver the vehicle.

Acting Committee Chairman Weisner called for a motion approving the Rescind Award for the Consent Agenda. Director Morris moved for adoption; seconded by Director Towns. The motion was approved unanimously.

Mr. Murillo then requested approval of the following:

Dollar Limit Increase and Renewal of Contract 08-0070 to Lyris Technologies, Incorporated for Broadcast E-mail Distribution Services by \$87,840, from \$116,354 to \$204,194. The Tollway is exercising its final two year renewal of the existing contract for broadcast email distribution services. The broadcast services include communications from the Tollway to customers regarding traffic construction alerts and general information via newsletters.

After discussion, Acting Committee Chairman Weisner called for a motion approving the Dollar Limit Increase and Renewal of Contract for the Consent Agenda. Director Morris moved for adoption; seconded by Director Pradel. The motion was approved unanimously.

Acting Committee Chairman Weisner then called upon the Tollway's General Counsel, Mr. Tom Bamonte, to present his agenda items. Mr. Bamonte requested approval of the following :

Intergovernmental Agreement with DuPage County. The purpose of the agreement is to provide for Tollway repair work on several County bridges over I-355 at the County's expense.

Intergovernmental Addendum Agreement with the University of Illinois. The purpose of the agreement is to provide the University with an additional year to complete deicing salt studies for the Tollway.

Acting Committee Chairman Weisner called for a motion approving the Agreements for the Consent Agenda. Director Morris moved for adoption; seconded by Director Pradel. The motion was approved unanimously.

Mr. Bamonte then requested approval of the following :

Amendment to the Administrative Rules dealing with the travel of overweight and other over dimension vehicles on the Tollway system. The amendments will standardize the Tollway's rules with IDOT rules and provide improved customer service for the operators of such vehicles.

After discussion of the review and adoption process for Tollway administrative rules, Acting Committee Chairman Weisner called for a motion approving the Amendment for the Consent Agenda. Director Morris moved for adoption; seconded by Director Pradel. The motion was approved unanimously.

Mr. Bamonte then requested approval of the following :

A Settlement Agreement regarding Andres Hernandez in a worker's compensation lawsuit arising out of an injury to a Tollway employee.

Acting Committee Chairman Weisner called for a motion approving the Settlement Agreement for the Consent Agenda. Director

Morris moved for adoption; seconded by Director Pradel. The motion was approved unanimously.

Mr. Bamonte then requested approval of the following :

A Settlement Agreement regarding Barbara Spencer in a worker's compensation lawsuit arising out of an injury to a Tollway employee.

Acting Committee Chairman Weisner called for a motion approving the Settlement Agreement for the Consent Agenda. Director Morris moved for adoption; seconded by Director Towns. The motion was approved unanimously.

There being no further business, Acting Committee Chairman Weisner called for a motion to adjourn. Director Morris moved to adjourn; seconded by Director Pradel. The motion was approved unanimously.

Meeting adjourned at approximately 9:30 a.m.

Minutes taken by: _____
Dawn Sirianni