

Illinois State Toll Highway Authority
Minutes of the Regular Board Meeting
April 28, 2011

The Illinois State Toll Highway Authority met in regular session on Thursday, April 28, 2011 at approximately 10:00 a.m. in the Board Room of The Illinois State Toll Highway Authority's Administration Building in Downers Grove, Illinois. The Meeting was held pursuant to By-Laws of the Authority upon call and notice of the Meeting executed by Chair Paula Wolff and posted in accordance with the requirements of the Open Meetings Act.

Bolded entries indicate issues which will require follow-up to present to the Board.

Chair Wolff stated that this is the regularly scheduled meeting of the Board of The Illinois State Toll Highway Authority and asked the Board Secretary to call the roll. Those Directors present and absent were as follows:

Present:

Chair Paula Wolff

Director James Banks

Director Tom Canham - phone

Director Bill Morris

Director George Pradel

Director Maria Saldana

Director Carl Towns

Director Tom Weisner

Absent:

Governor Pat Quinn

Secretary Gary Hannig

Chair Wolff called the meeting to order. Executive Director Lafleur introduced Joe Kambich, Chief of Information Technology, to give a presentation on what management is doing to enhance the Tollway's IT capability. She noted that while the Tollway is a transportation agency, it is increasingly becoming a technology agency.

IT Preparedness Presentation

Mr. Kambich reviewed the challenges, goals, and future approach to IT integration at the Tollway. Among the challenges highlighted in the presentation were: the previous lack of long-term strategic vision; neglected IT system fundamentals and old technology; the need for improved management of outsourced systems; the need for business continuity and disaster recovery planning; and inadequate IT policies and procedures.

Based on his needs analysis, Mr. Kambich set the following goals for the IT department: (1) implement a 3-5 year strategy focusing on a standardized scalable and easily supportable foundation for future technology initiatives; (2) develop systems that use the latest technology to maximize efficiencies and enhance the Tollway's critical business processes; (3) strengthen relationships with service providers; (4) ensure that all IT systems meet security and compliance requirements; (5) develop IT plans that protect revenue collection and Tollway operations in the event of a disaster; and (6) implement standardized IT policies and procedures based on industry best practices.

Mr. Kambich stated that the following initiatives are underway: (1) conducting Tollway-wide needs assessment and gap analysis, developing a 3-5 year strategy; (2) implementing improved vendor management protocols; (3) completing Payment Card Industry compliance efforts; (4) developing and implementing business continuity and disaster recovery plans; and (5) standardizing policies and procedures based on IT Infrastructure Library (ITIL) framework.

Director Roof emphasized how important it is to have PCI compliance to ensure customer information is not compromised. He also emphasized the importance of having business continuity and disaster recovery plans/technology in place. **Chair Wolff commented that there should be a subset of the new Finance, Operations and Administration Committee to review these plans.**

Chair Wolff then opened the floor to public comment from Jack Ronan, private citizen, and Jim Garrett, Chicago Southland Convention & Visitors Bureau.

During his public comments, Jack Ronan advocated for: lower product pricing at the Oases stores; continued night time maintenance to minimize maintenance related traffic delays; and the use of university research in lieu of private consulting firms for specific projects.

Jim Garrett advocated for the addition of blue board signs advertising local hotels, restaurants and attractions to along the south corridor of the Tri-State Tollway. He also advocated for signage placement near I-294 and Cicero Avenue indicating that Midway Airport is 8 miles away. He asked what the next steps would be to address this request.

Chair Wolff asked whether the previous signage accommodation made by the Tollway has been evaluated for success/progress. No data was available.

Director Roof suggested providing hotel and attraction information to Tollway users in the Oases. He also asked Mr. Garrett to provide statistics to support his claim that increased signage would increase hotel usage versus advanced reservations.

Director Morris expressed concern about visual pollution and suggested evaluating the affect of current signs for the next 60-90 days on safety. **Chair Wolff asked the staff to conduct a cost-benefit analysis to determine whether the addition of these signs is feasible.**

Chair Report:

Director Morris moved for approval of the Minutes of the Regular Board Meeting and Executive Session held on March 24, 2011; seconded by Director Roof. The motion was approved unanimously.

Chair Wolff announced that the previously redacted or unreleased Executive Session minutes for April 2009 to February 2011 will be reviewed during the Executive Session to determine which if any could be released to the public.

Chair Wolff thanked Board members for attending the Earth Day Summit and the staff for coordinating the event. She indicated that the synopsis from each agency on the amount of collaboration was excellent. However, the discussion about the I-90 concept paper was not

as productive as she had hoped. She also acknowledged Governor Quinn's presence and encouraging remarks at the Summit.

Chair Wolff thanked the Audit Committee for meeting earlier in the month to review the internal audit results. She also reminded the Board of that the Board meeting date in June has been changed to the June 30th. She acknowledged Kristi Lafleur's one year employment anniversary that occurred last week and congratulated her on a job well done over the past year.

Director Morris commended the staff for implementing the online violations system, which enables Tollway users to challenge Tollway violations online.

Executive Director Report:

Executive Director Lafleur introduced Inspector General Jim Wagner, to give an overview of his department and its function during the 1st quarter of 2011.

Mr. Wagner gave a follow-up report and referenced the written report that was made public earlier in April. This is one of two public reports that the Inspector General is required to provide each year (on March 31 and September 30) by statute. He also indicated that an online report that results in at least a 3 day suspension or termination must be published within 60 days of completing an investigation. The statute also designates the Office of the Inspector General as the primary liaison between the Tollway and law enforcement agencies and gives the office power to subpoena information and participate in multi-jurisdictional investigations.

Executive Director Lafleur updated the Board on her participation in the House appropriations hearing in Springfield and the upcoming Senate appropriations hearing in Chicago. She reported that SFI, the

leaseholder for the Oases pavilions, requested that the Tollway permit the use of electronic billboards at the Oases. She asked Director Weisner to reconvene the Oases Working Group to evaluate the merits of the SFA electronic billboard proposal and to get a general update on other actions related to the Oases. He accepted the assignment.

Executive Director Lafleur gave a quick review of a presentation that she has routinely given to various chambers of commerce and other stakeholders to update them on: the status of the Congestion-Relief program; the 2011 budget and finance review; the capital planning process; and the economic pressures and challenges faced by the Tollway.

Director Saldana asked whether Ms. Lafleur expected the Board to make decisions on future projects by the June deadline highlighted in the presentation. Ms. Lafleur acknowledged that the June deadline is aggressive and would most likely be pushed into the second half of the year because the Tollway there are a number of community groups with whom the Tollway staff and directors need to consult. Executive Director Lafleur indicated that she will continue to seek community input at various presentations and invited the Directors to attend those meetings. **She will distribute the presentation schedule to the Directors for their information.**

Director Roof noted that the value of making this type of presentation to the community is that it helps to dispel myths about the Tollway such as the notion that the Tollway is funded by the state of Illinois.

Chair Wolff emphasized that we should not delay the decision for too long and that she and the Executive Director will work together to adjust the deadline.

The Executive Director gave an update on the pilot program for the unmanned toll booths. Although the revenues collected were slightly lower than expected, the savings associated with the eliminating staffing at those booths resulted in a positive outcome.

Consent Agenda:

Chair Wolff began the consent agenda (which consisted of items reviewed earlier in detail by Committees) by calling for a motion adopting the following resolutions:

Award of Liability Insurance Program (general, business auto and excess liability) with a combined annual premium not to exceed \$933,935.

Amendment to the financial advisory agreement(s) to specify a compensation structure for services provided independent of execution of a transaction.

Director Banks moved for adoption. Seconded by Director Morris. The motion was approved unanimously. Chair Wolff called for a motion adopting the following resolutions:

Renewal to Contract 06-0040 to IGOR, The Watchdog Corporation by \$1,067,500 from \$5,337,500 to \$6,405,000 (Tollway RFP).

Director Roolf moved for adoption. Seconded by Director Weisner. The motion was approved unanimously. Chair Wolff called for a motion adopting the following resolutions:

Award Contract No. 11-0123 to Landmark Ford, Incorporated for two (2) Cargo Vans with Aerial Lifts, in an amount not to exceed \$99,360.00 (CMS Master Contract).

Award Contract No. 11-0143 to Hewlett-Packard Company for four (4) Computer Aided Dispatch (CAD) Servers, in an amount not to exceed \$39,707.40 (CMS Master Contract).

Renewal to Contract No. 10-0067 to John Thomas, Incorporated for Nucor Steel High Tension 3-Strand Cable System, increasing the contract upper limit by \$40,000.00, from \$111,000.00 to \$151,000.00

(Tollway IFB).

Award Contract No. 11-0010 to Accurate Repro, Incorporated for Web-Based Plan Room for Construction Contracts and System-Wide On-Call Printing Services, in an amount not to exceed \$143,250.00 (Tollway RFP).

Renewal to Contract No. 07-0063 to Perspectives, Ltd. for the Employee Assistance Program, increasing the contract upper limit by \$45,250.00, from \$180,036.00 to \$225,286.00 (Tollway RFP).

Award Contract No. 11-0078 to Precision Control System for Building Automation Maintenance, in an amount not to exceed \$100,000.00 (Tollway Sole Source)

Director Banks moved for adoption. Seconded by Director Pradel. The motion was approved unanimously. Chair Wolff called for a motion adopting the following resolutions:

Award of Contract No. RR-09-5591 to F.H. Paschen, S.N. Nielsen & Associates for Bridge Rehabilitation on the Tri-State Tollway (I-294) Milepost 1.2 (Chicago Road) to Milepost 24.2 (I-55 Ramps), and Tri-State Tollway (I-94) Milepost 20.3 (Everett Road) in the amount of \$1,568,531.80.

Award of Contract No. RR-08-5569 to Lorig Construction Company for Bridge Rehabilitation on the Tri-State Tollway (I-294) Milepost 40.8 (I-90) in the amount of \$13,120,362.65.

Proposal from Burns & McDonnell Engineering Co., Inc. on Contract No. RR-08-5569 for Construction Management for Bridge

Rehabilitation on the Tri-State Tollway (I-294) Milepost 40.8 (I-90) in the amount of \$2,077,270.50.

Proposal from TranSystems Corporation on Contract No. I-11-5624 for Design Services for Roadway Widening and Reconstruction on the Reagan Memorial Tollway (I-88) Milepost 113.6 (IL Route 56) to 114.3 (Deerpath Road) in the amount of \$890,381.30.

Supplement to Contract I-05-5451 with Teng & Associates, Inc. for Design Services for Reconstruction and Lane Addition on the Reagan Memorial Tollway (I-88) from Milepost 117.7 (Aurora Plaza 61) to Milepost 115.5 (Orchard Road) in the amount of \$146,720, increasing the contract upper limit from \$9,036,873.60 to \$9,183,593.60.

Full Release of Retainage on Contract No. RR-08-5571 to Herlihy Mid-Continent Company on the Tri-State Tollway (I-294) Milepost 9.76 (Rexford Avenue) to Milepost 10.31 (Midlothian Turnpike) and Milepost 31.1 (I-88 Tri-Level Bridge) to Milepost 31.4 (CC&P RR) in the amount of \$10,000.

Director Banks moved for adoption. Seconded by Director Saldana. The motion was approved unanimously. Chair Wolff called for a motion adopting the following resolution:

An Intergovernmental Agreement with the Illinois Department of Transportation and the Wisconsin Department of Transportation. Cost to the Tollway \$213,903.26.

An Intergovernmental Agreement with the Illinois Department of Transportation and the New Lenox Fire Protection District. Tollway will receive \$16,451.00.

An Intergovernmental Agreement with the Illinois Department of Natural Resources. Cost to the Tollway \$9,000.

An Intergovernmental Agreement with the Village of Mettawa. Cost to the Tollway \$0.

An Intergovernmental Addendum Agreement with the Village of Green Oaks. Cost to the Tollway \$0.

A Workers Compensation Settlement – Dragoljub Adamovic. Cost to the Tollway \$64,542.05.

A Workers Compensation Settlement – Anthony Kudra. Cost to the Tollway \$ 122,461.

Settlement of Underinsured Claim – Randal Jacobson. Cost to the Tollway \$60,000.

VES Settlement Guidelines – Reauthorization. Director Banks moved for adoption. Seconded by Director Roof. The motion was approved unanimously. Chair Wolff called for a motion adopting the following resolution:

Chair asked for Unfinished and New Business. There being none she requested a motion to go into Executive Session.

Tom Bamonte, General Counsel, requested that the Board enter into Executive Session pursuant to Sections 2(c)(1), 2(c)(2), and 2(c)(11) of the Open Meetings Act.

At approximately 12:15 p.m., Director Morris moved to re-enter into Executive Session, the Board having met in Executive Session immediately before the scheduled start of the Board meeting; seconded by Director Banks. The motion was approved unanimously.

(Whereupon the Board entered into Executive Session)

Motion to move out of Executive Session into regular session was made by Director Morris; seconded by Director Towns. The Board came out of Executive Session at approximately 2:00 p.m.

Chair Wolff called for a motion adopting the following resolution:

Settlement – Virginia Ferrell. Cost to the Tollway \$1,910,000.00

Motion to settle was made by Director Morris; seconded by Director Towns. The motion was approved unanimously. Chair Wolff called for a motion to approval the following:

Approval for public release of Executive Session minutes from July 2010 to February 2011.

Motion to approve was made by Director Pradel; seconded by Director Weisner. The motion was approved unanimously.

There being no further business, Chair Wolff requested a motion to adjourn. Motion to adjourn was made by Director Roof; seconded by Director Towns. The motion was approved unanimously

Minutes taken by: _____

Tranece Artis
Board Secretary