

# Joint Purchase Master Contracts

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# Authorizing Statutes

- Solicitations conducted by the CMS Bureau of Strategic Sourcing (BOSS) are subject to requirements of the Illinois Procurement Code [30 ILCS 500] and the Governmental Joint Purchase Act [30 ILCS 525].
- “Master contract” is defined as a definite or indefinite quantity contract awarded pursuant to this [Governmental Joint Purchasing] Act against which subsequent orders may be placed to meet the needs of a governmental unit or qualified not-for-profit agency [30 ILCS 525/1].

# Central Management Services Bureau of Strategic Sourcing (BOSS)

- CMS is one of four (4) entities who are authorized to enter into joint purchase master contracts (JPMC).
  - Other entities include the Chief Procurement Office for General Services (CPO-GS), the Department of Innovation and Technology (DoIT), and the Illinois State Board of Education (ISBE).
- BOSS is comprised of 3 primary procurement portfolios:
  - Equipment & Commodities
  - Facilities
  - General Services

## E&C

- Aftermarket Vehicle Parts
- Food & Grocery Items
- Fuel
- Rock Salt
- Tires
- Vehicles

## Facilities

- Carpentry
- Electrical
- Generator R&M
- HVAC R&M
- Masonry
- Painting
- Plumbing

## General Services

- Cost Allocation Reporting
- Internal Auditing
- Moving Services
- Security Services
- Temporary Staffing
- Consulting Services

# Registrations for Doing Business with the State

- BidBuy: [bidbuy.Illinois.gov](http://bidbuy.Illinois.gov)
- Illinois Secretary of State (SOS):  
[www.ilsos.gov/departments/business\\_services/home.html](http://www.ilsos.gov/departments/business_services/home.html)
- Illinois State Board of Elections (BOE):  
[BEREP.elections.il.gov](http://BEREP.elections.il.gov)
- Illinois Department of Human Rights (IDHR)  
Eligibility Number:  
[www2.illinois.gov/dhr/PublicContracts/Pages/default.aspx](http://www2.illinois.gov/dhr/PublicContracts/Pages/default.aspx)

# Certifications Available Through the State

- Business Enterprise Program:  
[cei.illinois.gov/business-enterprise-program.html](http://cei.illinois.gov/business-enterprise-program.html)
- Veterans Business Program:  
[cei.illinois.gov/veterans-business-program.html](http://cei.illinois.gov/veterans-business-program.html)
- Small Business Set-Aside Program:  
[www2.illinois.gov/cpo/general/Pages/Sell2Illinois.aspx](http://www2.illinois.gov/cpo/general/Pages/Sell2Illinois.aspx)

# BidBuy

- Agencies under the Governor utilize BidBuy to publish procurement opportunities.
- If a vendor is registered in the Illinois Procurement Gateway (IPG), the start of a BidBuy registration is automatically created. Additional info will be required by the vendor to finalize their registration.
- Vendor will be required to identify the relevant National Institute of Governmental Purchasing (NIGP) or commodity codes for the goods and services the business can provide.

# BidBuy (cont.)

- Vendors receive email notifications of procurement opportunities based on the NIGP codes identified in their profile.
- For assistance with your registration or account, contact the BidBuy Vendor Help Desk at (866) 455-2897 or via email at [il.bidbuy@illinois.gov](mailto:il.bidbuy@illinois.gov)



# Quarterly Buying Plan

- CMS issues a quarterly buying plan, which provides a snapshot of possible upcoming procurements for multiple agencies.
- The Buying Plan is available on the BOSS Procurement page: <https://cms.illinois.gov/business/procurement.html>
- It also includes additional information on how to do business with the State.



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## Questions?

