



## Record of Meeting | June 29, 2023

The Illinois State Toll Highway Authority (“Tollway”) held the regularly scheduled Technology & Operations Committee meeting on Thursday, June 29, 2023, in the Boardroom of Tollway Headquarters in Downers Grove, Illinois. The meeting was held pursuant to the By-Laws of the Tollway upon call and notice of the meeting executed by Chairman Arnaldo Rivera and posted in accordance with the requirements of the Open Meetings Act, 5 ILCS 120/1, *et seq.*

*[Bolded entries indicate issues which may require follow-up to present or report to Directors.]*

### Call to Order / Roll Call

Committee Chair Paddock called the meeting to order at approximately 8:30 a.m. He then asked the Board Secretary to call the roll, those Directors present and absent being as follows:

Committee Members Present:
Co-Committee Chair Scott Paddock
Director James Connolly
Director Gary Perinar

Committee Members Not Present:
Co-Committee Chair James Sweeney

Other Directors Present:
Director Jacqueline Gomez
Director Karen McConnaughay <i>[arrived at 8:45 am]</i>
Chairman Arnaldo Rivera

The Board Secretary declared a quorum present.

### Public Comment

Committee Chair Paddock opened the floor for public comment. No comment was offered.

### Committee Chair’s Items

Committee Chair Paddock entertained a motion to approve **Committee Chair’s Item 1**, the Minutes of the regular Technology & Operations Committee meeting held on May 25, 2023 as



presented. Director Perinar made a motion to approve the Minutes, seconded by Director Connolly. The motion PASSED unanimously by voice vote.

Having no further items, Committee Chair Paddock called on Executive Director Cassandra Rouse.

### Executive Director's Items

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Executive Director Rouse introduced Chief of Administration, Angela Jenkins, to provide an overview of the Tollway's Remote Work Policy. [See attached presentation.](#)

### Items for Consideration

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#### Information Technology

Executive Director Rouse called on Pete Foernssler, Chief of Procurement, to present to the Committee the following items:

*Item 1: Award of Contract 23-0099 to Motorola Solutions, Inc. for the purchase of Motorola Starcom Radio Services in an amount not to exceed \$396,820.00 (Order Against DoIT Master Contract).*

*Item 2: Award of Contract 23-0098 to Motorola Solutions, Inc. for the purchase of CallWorks CallStation Hardware, Software, Installation, and Support Services in an amount not to exceed \$1,769,669.06 (Order Against DoIT Master Contract).*

*Item 3: Award of Contract 23-0097 to Dell Marketing L.P. for the purchase of Microsoft Software, Maintenance, Support, and Services in an amount not to exceed \$3,135,976.92 (Order Against DoIT Master Contract).*

*Item 4: Award of Contract 23-0037 to Unisys Corporation for the purchase of Unisys System Maintenance and Support in an amount not to exceed \$455,067.17 (Tollway Sole Source).*

Upon conclusion of the presentation of items, Committee Chair Paddock entertained a motion to consolidate for consideration and action Information Technology Items 1-4. Director Perinar made a motion to consolidate these items, seconded by Director Connolly. The motion PASSED unanimously by voice vote.

The motion to consolidate these items having carried, Committee Chair Paddock entertained a motion to approve placement of **Information Technology Items 1-4** on the June Board of



Directors meeting agenda with the Committee's recommendation for approval by the Board. Director Perinar made a motion to approve these items, seconded by Director Connolly. The motion PASSED unanimously by voice vote.

### Facilities & Fleet Operations

Executive Director Rouse called on Mr. Foernssler to present to the Committee the following items:

*Item 1: Award of Contract 23-0084 to Altorfer Inc. for the purchase of Front-End Loaders in an amount not to exceed \$1,124,550.00 (Order Against CMS Master Contract).*

*Item 2: Award of Contract 23-0092 to W.W. Grainger, Inc. for the purchase of Maintenance, Repair, and Operations Catalog Products in an amount not to exceed \$3,200,000.00 (Order Against CMS Master Contract).*

*Item 3: Award of Contract 23-0038R to ThermFlo, Inc. for the purchase of Generator Rental Services in an amount not to exceed \$382,500.00 (Tollway Invitation for Bid).*

Upon conclusion of the presentation of items, Committee Chair Paddock entertained a motion to consolidate for consideration and action Facilities & Fleet Operations Items 1-3. Director Perinar made a motion to consolidate these items, seconded by Director Connolly. The motion PASSED unanimously by voice vote.

The motion to consolidate these items having carried, Committee Chair Paddock entertained a motion to approve placement of **Facilities & Fleet Operations Items 1-3** on the June Board of Directors meeting agenda with the Committee's recommendation for approval by the Board. Director Perinar made a motion to approve these items, seconded by Director Connolly. The motion PASSED unanimously by voice vote.

### Administration

*Item 1: Approval of Tollway Remote Work Policy.*

Committee Chair Paddock entertained a motion to approve placement of **Administration Item 1** on the June Board of Directors meeting agenda with the Committee's recommendation for approval by the Board. Director Perinar made a motion to approve this item, seconded by Director Connolly. The motion PASSED unanimously by voice vote.

### Adjournment

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Minutes of the  
**Technology & Operations Committee Meeting**

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There being no further business before the Committee, Committee Chair Paddock requested a motion to adjourn. Director Perinar made a motion to adjourn, seconded by Director Connolly. The motion PASSED unanimously by voice vote.

The Meeting was adjourned at approximately 9:07 a.m.

Minutes taken by: \_\_\_\_\_

Christi Regnery  
Board Secretary  
Illinois State Toll Highway Authority



# REMOTE WORK POLICY

*The Illinois Tollway's Flexible Work Location Arrangements*

June 2023

# PURPOSE AND SCOPE

**The Remote Work Policy sets forth eligibility for, and the terms and conditions of, formal, ongoing remote work arrangements applicable to Tollway employees working in positions that may be effectively, efficiently and safely performed remotely.**

- Recognizes the benefits of flexible work location arrangements
- Formalizes the cornerstone of our successful remote work model

# POLICY HIGHLIGHTS

- Remote Work Arrangements and eligibility depend on the specific duties of each position
- No position is fully remote
- Supervisor and Employee will complete a “Remote Work Agreement”
- Chiefs review all Remote Work Agreements for approval
- Administration Department will have final approval
- Employees can be called in to their Tollway worksite at any time
- No employee is required to work remote

# POLICY GOALS

- Maintain employee productivity and job satisfaction
- Attract and retain skilled talent
- Build clear, concise and timely team communication
- Ensure and support team building, mentoring and in-person interaction
- Foster employee motivation and work-life balance





**THANK YOU**